

## **Deli Shift Lead**

FOR OUR EMPLOYEES:

Competitive Salary and Paid Time Off
Tuition Reimbursement
Store discount of 20% to 25%
Up to \$96 per month in store credit
100% match, up to 5%, for 401K

Affordable Medical, Dental & Vision insurance for all employees who 20+ hour/ week AND MORE!

**Summary and Mission:** As part of our guest-oriented team, you'll help us create an experience that makes our community as excited for honest food as we are. When you work at the Boise Co-Op, you're helping us create a healthier community. You're working alongside an enthusiastically dedicated team that brings their passion and pride to all that they do.

**What we are looking for**: You might be a great match if you: get excited about working in a fun and energetic environment; Love providing world-class customer service to our guests that help them leave our store feeling good about their purchases. You possess a great attitude and solid work ethic and thrive in a fast-paced environment with many interruptions.

## **Position**

This position is a Shift Lead for our Deli where we provide fresh, ready-to-eat food for our customers. The Deli also includes a pizza station, cheese department, coffee bar and bakery.

## Responsibilities

- Act as lead worker for Deli employees on assigned shift; assign tasks, coordinate breaks and direct workflow
- Ensure job specific tasks are being performed within the applicable rules and regulations for the department (time & temperature controls, contamination controls and internal production dating)
- Train staff using Service Deli Training Manual and training checklists
- Observe safety and security procedures, report potentially unsafe conditions
- Model respectful communications with staff that are timely, clear, and direct
- Prioritize time to ensure that daily tasks, stocking, cleaning, and customer service are handled efficiently
- Demonstrate leadership behaviors and work ethic to motivate staff and encourage teamwork
- Treat all employees fairly and consistently in a style appropriate to a cooperative work environment
- Anticipate guest and store needs by constantly evaluating the environment
- Report performance or attendance issues to the Department or Assistant Manager using established procedures
- Maintain a positive company image by providing courteous, friendly, and efficient customer service to all
- Comply with all departmental policies and procedures

## Requirements

- Experience in a deli or restaurant preferred
- Food safety certified by the State, strongly preferred
- Familiar with Microsoft Office suite
- Ability to demonstrate leadership qualities; Comprehend simple instructions, recipes, and training materials
- Work history demonstrating self-motivation, dependability
- Able and willing to work a variety of shifts, including early mornings, evenings, and weekends
- Must possess a great attitude and a solid work ethic
- Exhibit high standards of ethics, honesty, trust, accountability, and respect
- Ability to build relationships, learn quickly, and maintain strong interpersonal skills
- Maintain regular and punctual attendance, with or without reasonable accommodation

**Physical Demands and Working Environment:** The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

**Environment**: Work is performed primarily in a grocery store setting with extensive public contact and frequent interruptions.

**Physical**: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

It is the policy of Boise Co-Op that qualified individuals with disabilities are not discriminated against because of their disabilities in regard to job application procedures, hiring, and other terms and conditions of employment. It is further the policy of Boise Co-Op to provide reasonable accommodations to qualified individuals with disabilities in all aspects of the employment process. Boise Co-Op is prepared to modify or adjust the job application process or the job or work environment to make reasonable accommodations to the known physical or mental limitations of the applicant or employee to enable the applicant or employee to be considered for the position he or she desires, to perform the essential functions of the position in question, or to enjoy equal benefits and privileges of employment as are enjoyed by other similarly situated employees without disabilities, unless the accommodation will impose an undue hardship. If reasonable accommodation is needed, please contact the HR Department by phone (208)472-4500 or in person at 888 W Fort Street, Boise ID 83702.

Boise Co-op is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, age, color, religion, gender, gender identity, sexual orientation, national origin, disability, protected Veteran status or any other protected category under applicable state/federal law.